



## **National Finance Center Customer Notification**

**Date of Notification: November 3, 2009**

**Subject: NFC's Veterans Day Holiday**

**Database/Customer(s) Affected: All**

**Dear Customer:**

In observance of the Veterans Day Holiday, the National Finance Center's (NFC) offices will be closed Wednesday, November 11, 2009, including the following help desks: (1) NFC's *EmpowHR* Help Desk, (2) NFC's Payroll/Personnel Call Center, and (3) NFC's webTA Help Desk servicing designated USDA and HUD customers.

All NFC applications will remain available during the holiday and payroll/personnel processing will continue on the normal schedule. Pay Period 22 T&A's may be transmitted as early as Friday, November 6, 2009 but should be submitted no later than COB Tuesday, November 10, 2009.

Please note: For all databases, the first PAYE pass for Pay Period 22/2009 will run on Friday, November 13, 2009 with the second PAYE pass executing on Saturday, November 14, 2009.

As always, the NFC Operations and Security Center (OSC) will be available for 24 hours per day, 7 days per week at 1-800-767-9641, 504-426-6435, or via email to [OSC.ETIX@usda.gov](mailto:OSC.ETIX@usda.gov).

If you have any questions regarding this notification, please contact NFC's Client Management Branch at [Customer.Support@usda.gov](mailto:Customer.Support@usda.gov).

KJS/M2-10-001/001

---

**Tip of the Week**

Agencies are reminded of their responsibility for issuing canceled payments. The Canceled Payments Requiring Agency Action report is available on the Reporting Center.